

BUTLER TOWNSHIP  
2974 Slater Road  
Salem, Ohio 44460

Adopted: 09-01-1998

GENERAL INFORMATION

DITCH PERMITS:

ALL PROPERTY OWNERS WHO WANT TO PIPE A DITCH CLOSED MUST HAVE A VALID TOWNSHIP PERMIT. THE SIZE OF THE PIPE AND THE NUMBER OF CATCH BASINS NECESSARY TO COMPLETE THE WORK SHALL BE DETERMINED BY THE TOWNSHIP TRUSTEES.

THE TOWNSHIP TRUSTEES WILL NOT PIPE A DITCH CLOSED FOR THE PROPERTY OWNER. THIS WORK MUST BE PERFORMED BY THE PROPERTY OWNER OR A PRIVATE CONTRACTOR. THE TOWNSHIPS STANDARDS AND SPECIFICATIONS FOR THIS WORK MUST BE STRICTLY ADHERED TO BY THE PROPERTY OWNER. FAILURE TO MEET THE TOWNSHIPS STANDARDS WILL RESULT IN THE REMOVAL OF THE PIPE BY THE TOWNSHIP WORK FORCE. ALL ASSOCIATED COSTS OF THIS REMOVAL MAY BE CHARGED TO THE PROPERTY OWNER.

STANDARDS AND SPECIFICATIONS:

- 1.) PIPE SIZE SHALL BE DETERMINED BY THE TOWNSHIP TRUSTEES.
- 2.) A CATCH BASIN SHALL BE INSTALLED ON THE UPHILL SIDE OF THE DRIVEWAY.
- 3.) CATCH BASINS SHALL ALSO BE INSTALLED FOR EVERY SIXTY (60) FEET OF PIPE.
- 4.) THE NUMBER OF CATCH BASINS SHALL BE DETERMINED BY THE TOWNSHIP TRUSTEES
- 5.) THE MATERIALS FOR THE PROJECT MUST BE APPROVED BY THE TOWNSHIP TRUSTEES (SEE LIST).
- 6.) THE INSTALLATION MUST BE INSPECTED BY THE TOWNSHIP BEFORE THE PIPE IS BACKFILLED.  
● FAILURE TO HAVE THE INSTALLATION INSPECTED MAY RESULT IN THE TOWNSHIP REMOVING THE PIPE.
- 7.) CATCH BASINS SHALL HAVE A MINIMUM OF 4 SQUARE FEET OF OPENING. (2'X2' GRATE).
- 8.) PERFORATED PIPE, BEDDED AND COVERED WITH STONE.

APPROVED MATERIALS:

THE PROPERTY OWNER SHALL PROVIDE ONE OF THE FOLLOWING TYPES OF PIPE AND ALL NECESSARY ITEMS FOR THE INSTALLATION OF THE PIPE.

- 1.) PERFORATED POLYETHYLENE PLASTIC PIPE - 12" or larger covered & bedded in stone.

THE PROPERTY OWNER SHALL PROVIDE ONE OF THE FOLLOWING TYPES OF CATCH BASIS(S) AND ALL NECESSARY ITEMS FOR THE INSTALLATION OF THE CATCH BASIN.

- 1.) PRECAST CONCRETE CATCH BASIN.

MAINTENANCE:

THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR ALL MAINTENANCE OF THE PIPE AND CATCH BASIN(S). IF THE PIPE IS NOT PROPERLY MAINTAINED BY THE PROPERTY OWNER IT WILL BE REMOVED BY THE TOWNSHIP WORK FORCE.

PERMIT FEE:

Payable to Butler Township a Permit Fee of \$10.00.



**BUTLER TOWNSHIP  
COLUMBIANA COUNTY, OHIO**

2974 Slater Road Salem, Ohio 44460  
PHONE 330-222-1594

**DEPARTMENT OF HIGHWAYS APPLICATION TO WORK WITHIN  
A TOWNSHIP RIGHT-OF-WAY**

TOWNSHIP \_\_\_\_\_ SECTION NUMBER \_\_\_\_\_

**PROJECT ADDRESS:**

NAME \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_

ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

**BUSINESS ADDRESS:**

NAME \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_

ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

**DESCRIPTION OF WORK TO BE PERFORMED** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**AUTHORIZED SIGNATURE** \_\_\_\_\_

**HAS WORK AREA BEEN MARKED WITH A STAKE OR FLAG?** \_\_\_\_\_

**CALL 2 WORKING DAYS**  
**BEFORE YOU DIG ~ 800-362-2764 (IT'S THE LAW)**

**TRUSTEES SIGNATURE:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Completion Date \_\_\_\_\_